

# *City of Walker*

Michigan Department of Treasury  
City, Village, and Township Revenue  
Sharing / County Incentive Program  
(CVTRS / CIP)

Accountability & Transparency  
2018 Submission due 12/01/2018

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*City of Walker*

MI Public Act 207 of 2018  
(applicable sections)

## 2018 Public Act 207 2018 Senate Bill 848

### City, Village, and Township Revenue Sharing (CVTRS)/County Incentive Program (CIP)

Sec. 952. (1) The funds appropriated in part 1 for city, village, and township revenue sharing are for grants to cities, villages, and townships such that, subject to fulfilling the requirements under subsection (3), each city, village, or township that received a payment under section 950(2) of 2009 PA 128 greater than \$1,000.00 is eligible to receive a payment equal to 78.51044% of its total payment received under section 950(2) of 2009 PA 128 or for each city, village, or township with a population in excess of 7,500, notwithstanding whether it received a payment greater than \$1,000.00 under section 950(2) of 2009 PA 128, a payment equal to the population of the city, village, or township multiplied by \$2.648299, whichever is greater, rounded to the nearest dollar. Payments under this section to cities, villages, or townships that did not receive a payment under section 950(2) of 2009 PA 128 greater than \$4,500.00 are one-time payments for which eligibility is based on a presumed level of local services provided. For purposes of this subsection, any city, village, or township that completely merges with another city, village, or township will be treated as a single entity, such that when determining the eligible payment under section 950(2) of 2009 PA 128 for the combined single entity, the amount each of the merging local units was eligible to receive under section 950(2) of 2009 PA 128 is summed. For purposes of this subsection, population is determined in the same manner as under section 3 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.903. In addition, any city or village that according to the 2010 federal decennial census is determined to have population in more than 1 county shall be treated as a single entity when determining the eligible payment under section 950(2) of 2009 PA 128.

(2) The funds appropriated in part 1 for the county incentive program are to be used for grants to counties such that each county is eligible to receive an amount equal to 20% of the amount determined pursuant to the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.901 to 141.921. The amount calculated under this subsection shall be adjusted as necessary to reflect partial county fiscal years and prorated based on the total amount appropriated for distribution to all eligible counties. Except as otherwise provided under this subsection, payments under this subsection will be distributed to an eligible county subject to the county's fulfilling the requirements under subsection (3).

(3) For purposes of accountability and transparency, each eligible city, village, township, or county shall certify by December 1, or the first day of a payment month, that it has produced a citizen's guide of its most recent local finances, including a recognition of its unfunded liabilities; a performance dashboard; a debt service report containing a detailed listing of its debt service requirements, including, at a minimum, the issuance date, issuance amount, type of debt instrument, a listing of all revenues pledged to finance debt service by debt instrument, and a listing of the annual payment amounts until maturity; and a projected budget report, including, at a minimum, the current fiscal year and a projection for the immediately following fiscal year. The projected budget report shall include revenues and expenditures and an explanation of the assumptions used for the projections. Each eligible city, village, township, or county shall include in any mailing of general information to its citizens the internet website address location for its citizen's guide, performance dashboard, debt service report, and projected budget report or the physical location where these documents are available for public viewing in the city, village, township, or county clerk's office. Each city, village, township, and county applying for a payment under this subsection shall submit a copy of the performance dashboard, a copy of the

## 2018 Public Act 207 2018 Senate Bill 848

### City, Village, and Township Revenue Sharing (CVTRS)/County Incentive Program (CIP)

debt service report, and a copy of the projected budget report to the department of treasury. In addition, each eligible city, village, township, or county applying for a payment under this subsection shall either submit a copy of the citizen's guide or certify that the city, village, township, or county will be utilizing treasury's online citizen's guide. The department of treasury shall develop detailed guidance for a city, village, township, or county to follow to meet the requirements of this subsection. The detailed guidance shall be posted on the department of treasury website and distributed to cities, villages, townships, and counties by October 1.

(4) City, village, and township revenue sharing payments and county incentive program payments are subject to the following conditions:

(a) The city, village, township, or county shall certify to the department that it has met the required criteria for subsection (3) and submitted the required citizen's guide, performance dashboard, debt service report, and projected budget report as required by subsection (3). A department of treasury review of the citizen's guide, dashboard, or reports is not required in order for a city, village, township, or county to receive a payment under subsection (1) or (2). The department shall develop a certification process and method for cities, villages, townships, and counties to follow.

(b) Subject to subdivisions (c), (d), and (e), if a city, village, township, or county meets the requirements of subsection (3), the city, village, township, or county shall receive its full potential payment under this section.

(c) Cities, villages, and townships eligible to receive a payment under subsection (1) shall receive 1/6 of their eligible payment on the last business day of October, December, February, April, June, and August. Payments under subsection (1) shall be issued to cities, villages, and townships until the specified due date for subsection (3). After the specified due date for subsection (3), payments shall be made to a city, village, or township only if that city, village, or township has complied with subdivision (a).

(d) Payments under subsection (2) shall be issued to counties until the specified due date for subsection (3). After the specified due date for subsection (3), payments shall be made to a county only if that county has complied with subdivision (a).

(e) If a city, village, township, or county does not submit the required certification, citizen's guide, performance dashboard, debt service report, and projected budget report by the first day of a payment month, the city, village, township, or county shall forfeit the payment in that payment month.

(f) Any city, village, township, or county that falsifies certification documents shall forfeit any future city, village, and township revenue sharing payments or county incentive program payments and shall repay to this state all payments it has received under this section.

## **2018 Public Act 207 2018 Senate Bill 848**

### **City, Village, and Township Revenue Sharing (CVTRS)/County Incentive Program (CIP)**

(g) City, village, and township revenue sharing payments and county incentive program payments under this section shall be distributed on the last business day of October, December, February, April, June, and August.

(h) Payments distributed under this section may be withheld pursuant to sections 17a and 21 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.917a and 141.921.

(5) The unexpended funds appropriated in part 1 for city, village, and township revenue sharing and the county incentive program shall be available for expenditure under the program for financially distressed cities, villages, or townships after the approval of transfers by the legislature pursuant to section 393(2) of the management and budget act, 1984 PA 431, MCL 18.1393.

## 2018 Public Act 207 2018 Senate Bill 848

### **Supplemental City, Village, and Township Revenue Sharing**

Sec. 957. (1) From the one-time funds appropriated in part 1 for supplemental city, village, and township revenue sharing, a city, village, or township eligible for a payment under section 952 of this part shall receive a payment equal to the population of the city, village, or township multiplied by \$0.807929, rounded to the nearest dollar. The amount calculated under this subsection shall be prorated based on the total amount appropriated for distribution to all eligible cities, villages, and townships. Payments under this section must be used to pay down debt, pension, or other postemployment benefit obligations, unless the local unit has no such obligations. For purposes of this section, population is determined in the same manner as under section 3 of the Glenn Steil state revenue sharing act of 1971, 1971 PA 140, MCL 141.903. In addition, any city or village that according to the 2010 federal decennial census is determined to have population in more than 1 county shall be treated as a single entity when determining the payment received under this section.

(2) Cities, villages, and townships eligible to receive a payment under subsection (1) shall receive 1/6 of their eligible payment on the last business day of October, December, February, April, June, and August.

*City of Walker*

Certification of Accountability  
and Transparency

(MI Department of Treasury Form 4886)

2018 Submission due 12/01/2018

## City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2018 Public Act 207. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2018 Public Act 207. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2018**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-373-2697.

### PART 1: LOCAL UNIT INFORMATION

Local Unit Name City of Walker	Local Unit County Name Kent		
Local Unit Code 41-2080	Contact E-Mail Address ddevries@walker.city		
Contact Name Dan DeVries	Contact Title Finance Director/Treasurer	Contact Telephone Number (616) 791-6852	Extension
Website Address, if reports are available online www.walker.city	Current Fiscal Year End Date June 30, 2018		

### PART 2: CITIZEN'S GUIDE

Check any of the following that apply:

The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.

The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).

### PART 3: CERTIFICATION

*In accordance with 2018 Public Act 207, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.*

Chief Administrative Officer Signature (as defined in MCL 141.422b) 	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Darrel Schmalzel
Title Walker City Manager	Date 11/29/2018

Completed and signed form (including required attachments) should be e-mailed to: [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov).

If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

### TREASURY USE ONLY

CVTRS/CIP Eligible Y      N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

# *City of Walker*

## Citizen's Guide

The City has elected to use the Michigan Department of Treasury on-line Citizen's Guide, also referred to as MI Community Financial Dashboard, to comply with the City, Village, and Township Revenue Sharing (CVTRS) Program Citizen's Guide requirement.

Please follow the [link](#) to access this information resource.

*City of Walker*

Performance Dashboard

Fiscal Years 2016 – 2018

**CITY OF WALKER, MICHIGAN**  
**PERFORMANCE DASHBOARD**  
**Fiscal Years 2016 - 2018**

FY 2016	FY 2017	FY 2018
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<b>Fiscal Stability</b>		FY 2016	FY 2017	FY 2018
Annual General Fund expenditures per capita		\$ 708.99	\$ 732.24	\$ 753.96
Unassigned Fund Balance as a % of annual General Fund expenditures		27.55%	28.76%	32.39%
Unfunded pension liability as a % of General Fund revenues		-65.26%	-54.58%	-46.88%
Unfunded other post employment benefits (OPEB) as a % of General Fund revenues		-34.83%	-35.16%	-35.92%
Debt burden per capita for Governmental Activities	\$ 265.79	\$ 198.13	\$ 141.28	
Percentage of road funding provided by the General Fund		48.8%	40.7%	34.2%
Ratio of pensioners to employees		1 to 3	1 to 3	1 to 3
Number of services delivered by cooperative venture		23	24	24
City's bond rating (Standard & Poor's)		AA+	AA+	AA+
<b>Economic Strength</b>				
Percentage of Community with access to high speed internet		100%	100%	100%
Percentage of Community age 25+ with a Bachelor's degree or higher		31.9%	31.9%	31.9%
Number of building permits issued		346	435	343
<b>Public Safety</b>				
Violent crimes per thousand residents		10.60	10.60	8.71
Property crimes per thousand residents		40.0	39.0	35.6
Traffic injuries and fatalities per thousand residents		8.7	10.4	9.6
Total Fire Department calls for service		651	629	619
Total structure fires		19	16	18
Total automobile fires		22	17	21
<b>Quality of Life Through June 30th of Each Year</b>				
Miles of sidewalks & non-motorized trails as a factor of total miles of major/local streets		1.20	1.20	1.25
Percentage of General Fund expenditures committed to arts, culture, and recreation		2.88%	2.90%	2.92%
Total acres of park land (developed + undeveloped)		75.5	75.5	75.5
Acres of developed park land per thousand residents		3.21	3.21	3.21
Percentage of community with available curbside recycling		100%	100%	100%

*City of Walker*

Debt Service Report

June 30, 2018

**City of Walker  
Debt Service Report**

Local Unit Name: City of Walker  
Local Unit Code: 41-2080  
Current Fiscal Year End Date: June 30, 2018

Debt Name: **2009 Special Assessment Bond**  
Issuance Date: June 11, 2009  
Issuance Amount: \$690,000  
Debt Instrument (or Type): General Obligation - Limited Tax  
Repayment Source(s): Special Assessments

Years Ending	Principal	Interest	Total
06/30/2019	\$ 50,000	\$ 8,423	\$ 58,423
06/30/2020	\$ 50,000	\$ 6,510	\$ 56,510
06/30/2021	\$ 45,000	\$ 4,635	\$ 49,635
06/30/2022	\$ 45,000	\$ 2,813	\$ 47,813
06/30/2023	\$ 45,000	\$ 945	\$ 45,945
	<b><u>\$ 235,000</u></b>	<b><u>\$ 23,326</u></b>	<b><u>\$ 258,326</u></b>

Commentary: Bond payments are funded through special assessments charged to the property owners in the special assessment district.

**City of Walker  
Debt Service Report**

Local Unit Name: City of Walker  
Local Unit Code: 41-2080  
Current Fiscal Year End Date: June 30, 2018

Debt Name: **2010 Michigan Transportation Bond**  
Issuance Date: April 1, 2010  
Issuance Amount: \$825,000  
Debt Instrument (or Type): General Obligation - Limited Tax  
Repayment Source(s): Major Street Fund

Years Ending	Principal	Interest	Total
06/30/2019	\$ 105,000	\$ 3,360	\$ 108,360
	<u>\$ 105,000</u>	<u>\$ 3,360</u>	<u>\$ 108,360</u>

Commentary:

**City of Walker  
Debt Service Report**

Local Unit Name: City of Walker

Local Unit Code: 41-2080

Current Fiscal Year End Date: June 30, 2018

Debt Name: **2015 Refunding Bond**

Issuance Date: March 19, 2015

Issuance Amount: \$3,630,000

Debt Instrument (or Type): General Obligation - Limited Tax

Repayment Source(s): General Fund, Major Street Fund, Downtown Development Authority (DDA)

<b>TOTAL Annual Bond Payments</b>			
Years Ending	Principal	Interest	Total
06/30/2019	\$ 760,000	\$ 25,935	\$ 785,935
06/30/2020	\$ 665,000	\$ 12,635	\$ 677,635
	<b>\$ 1,425,000</b>	<b>\$ 38,570</b>	<b>\$ 1,463,570</b>

**Disbursement of TOTAL Annual Bond Payments by Repayment Source**

<b>General Fund Portion</b>			
Years Ending	Principal	Interest	Total
06/30/2019	\$ 595,000	\$ 22,098	\$ 617,098
06/30/2020	\$ 615,000	\$ 11,685	\$ 626,685
	<b>\$ 1,210,000</b>	<b>\$ 33,783</b>	<b>\$ 1,243,783</b>

<b>Major Street Portion</b>			
Years Ending	Principal	Interest	Total
06/30/2019	\$ 115,000	\$ 2,012	\$ 117,012
06/30/2020	\$ -	\$ -	\$ -
	<b>\$ 115,000</b>	<b>\$ 2,012</b>	<b>\$ 117,012</b>

<b>DDA Portion</b>			
Years Ending	Principal	Interest	Total
06/30/2019	\$ 50,000	\$ 1,825	\$ 51,825
06/30/2020	\$ 50,000	\$ 950	\$ 50,950
	<b>\$ 100,000</b>	<b>\$ 2,775</b>	<b>\$ 102,775</b>

**Commentary:**

The 2015 Refunding Bond combined three prior bond obligations into one at a lower interest rate. The Downtown Development Authority is a discretely presented component unit of the City.

**City of Walker  
Debt Service Report**

Local Unit Name: City of Walker  
Local Unit Code: 41-2080  
Current Fiscal Year End Date: June 30, 2018

Debt Name: **2017 Refunding Bond**  
Issuance Date: February 1, 2017  
Issuance Amount: \$2,660,000  
Debt Instrument (or Type): General Obligation - Limited Tax  
Repayment Source(s): General Fund, Major Street Fund, Downtown Development Authority (DDA)

Years Ending	<b>TOTAL Annual Bond Payments</b>		
	Principal	Interest	Total
06/30/2019	\$ 220,000	\$ 16,675	\$ 236,675
06/30/2020	\$ 175,000	\$ 13,595	\$ 188,595
06/30/2021	\$ 175,000	\$ 10,708	\$ 185,708
06/30/2022	\$ 180,000	\$ 7,470	\$ 187,470
06/30/2023	\$ 180,000	\$ 3,870	\$ 183,870
	<b>\$ 930,000</b>	<b>\$ 52,318</b>	<b>\$ 982,318</b>

**Disbursement of TOTAL Annual Bond Payments by Repayment Source**

Years Ending	<b>General Fund Portion</b>		
	Principal	Interest	Total
06/30/2019	\$ -	\$ -	\$ -
06/30/2020	\$ -	\$ -	\$ -
06/30/2021	\$ -	\$ -	\$ -
06/30/2022	\$ -	\$ -	\$ -
06/30/2023	\$ -	\$ -	\$ -
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Years Ending	<b>Major Street Portion</b>		
	Principal	Interest	Total
06/30/2019	\$ 50,000	\$ 700	\$ 50,700
06/30/2020	\$ -	\$ -	\$ -
06/30/2021	\$ -	\$ -	\$ -
06/30/2022	\$ -	\$ -	\$ -
06/30/2023	\$ -	\$ -	\$ -
	<b>\$ 50,000</b>	<b>\$ 700</b>	<b>\$ 50,700</b>

Years Ending	<b>DDA Portion</b>		
	Principal	Interest	Total
06/30/2019	\$ 170,000	\$ 15,975	\$ 185,975
06/30/2020	\$ 175,000	\$ 13,595	\$ 188,595
06/30/2021	\$ 175,000	\$ 10,708	\$ 185,708
06/30/2022	\$ 180,000	\$ 7,470	\$ 187,470
06/30/2023	\$ 180,000	\$ 3,870	\$ 183,870
	<b>\$ 880,000</b>	<b>\$ 51,618</b>	<b>\$ 931,618</b>

**Commentary:**  
The 2017 Refunding Bond combined three prior bond obligations into one at a lower interest rate.  
The Downtown Development Authority is a discretely presented component unit of the City.

*City of Walker*

Projected Budget Report

Fiscal Years 2019 & 2020

**City of Walker  
Projected Budget Report**

Local Unit Name: City of Walker  
 Local Unit Code: 41-2080  
 Current Fiscal Year End Date: June 30, 2019  
 Fund Name: General Fund

	FY 2018-2019 Adopted Budget		FY 2019-2020 Projected Budget		Assumptions
<b>REVENUES</b>					
Property Taxes	\$ 1,389,200		\$ 1,403,092		1% increase in taxable values
Property Tax Admin Fee	390,000		393,900		1% increase in taxable values
Income Taxes	12,200,000		11,895,000		2.5% decrease to more closely align with FY 2017-2018 actual
Other Taxes	130,550		80,000		Decrease to more closely align with FY 2017-2018 actual
Intergovernmental - State	2,000,000		2,020,000		1% increase in State Revenue Sharing
Licenses & Permits	493,000		497,930		1% increase as development and construction activities remain strong
Cable Franchise Fees	385,000		355,000		Decrease to more closely align with historical trend
Charges for Services	138,850		138,850		0% change
Court Fines & Forfeitures	675,000		675,000		0% change
Interest Income	23,025		34,000		Increase to more closely align with FY 2017-2018 actual
Other Revenues	111,000		111,000		0% change
Interfund Transfers (In)	-		-		
<b>Total Revenues</b>	<b>\$ 17,935,625</b>		<b>\$ 17,603,772</b>		
<b>EXPENDITURES</b>					
Governing Body - City Commission	\$ 79,575		\$ 81,167		Please see Commentary section below for expenditure related assumptions
District Court	874,317		891,803		
Executive - Manager	540,670		551,483		
Elections	63,992		65,272		
Finance/Treasury	267,047		272,388		
Assessing	321,834		328,271		
Clerk	217,790		222,146		
Information Technology	90,000		91,800		
Income Tax	499,093		509,075		
Building & Grounds	617,700		630,054		
Human Resources	112,405		114,653		
Police	5,388,919		5,496,697		
Fire	2,354,261		2,401,346		
Community Development	654,618		667,710		
Engineering	409,697		417,891		
Drains/Storm Sewers	31,914		32,552		
Parks	365,356		372,663		
Other Boards & Commissions	69,800		71,196		
Retiree Insurance/Pension	1,405,000		1,482,275		
Property & Liability Insurance	138,000		140,760		
Streetlights	220,000		224,400		
Capital Outlay	326,500		333,030		
Debt Service	617,100		626,685		
Other Expenditures	459,900		469,098		
Interfund Transfers (Out)	2,500,000		1,600,000		
<b>Total Expenditures</b>	<b>\$ 18,625,488</b>		<b>\$ 18,094,416</b>		<b>Final bond payment on City Hall complex</b>
<b>Net Revenues (Expenditures)</b>	<b>(689,863)</b>		<b>(490,644)</b>		<b>Transfers to Major Street, Local Street, and Walker Ice &amp; Fitness Center</b>
<b>Beginning Fund Balance</b>	<b>7,054,392</b>		<b>6,364,529</b>		
<b>Ending Fund Balance</b>	<b>\$ 6,364,529</b>		<b>\$ 5,873,885</b>		

Commentary: Expenditure-related assumptions include 1) no significant staffing changes; 2) wage increases based on contractual rates; 3) modest increases in medical insurances; 4) pension contributions based on projections from the plan's actuary.