



Engineering Department

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## Soil Erosion and Sedimentation Control Permit Application Packet

*Chapter 34 of the Walker City Code of Ordinances*

4243 Remembrance Rd NW  
Walker, MI 49534  
Phone: (616) 453-6311

# CITY OF WALKER ENGINEERING DEPARTMENT

## SOIL EROSION & SEDIMENTATION CONTROL PERMIT CHECKLIST

### Required for Permit Issue:

- Complete Permit Application
- Letter of Authorization
- 1 Complete Site Plan: Hard Copy & PDF or TIF file
- Permit & Inspection Fees (to be calculated by the City of Walker)
- Deposit: Letter of Irrevocable Credit, Bank Certified Check, or Cash Deposit:
  - \$5,000 for sites under 10 Acres
  - \$10,000 for sites 10 acres or greater
  - Residential Homes: \$500.00
- Acquire Stormwater Permit (Residential Homes Exempt)

### To Close Permit:

- Site Complete & Vegetated  
*Deposit is refunded upon permit closure*

**Forms and Applications can be found at:**  
[City of Walker Engineering Department: Soil Erosion](#)

**Program Contact:**  
Rachell Nagorsen  
Engineering Programs Coordinator | Engineering Department  
4243 Remembrance Road NW | Walker, MI 49534  
Phone: (616) 791-6327  
Email: [rnagorsen@walker.city](mailto:rnagorsen@walker.city)

**SOIL EROSION & SEDIMENTATION CONTROL  
APPLICATION & PERMIT**

<b>Soil Erosion Permit Approval (for office use only)</b>	
<b>PERMIT #</b>	
APPLICATION FEE: \$	RECEIPT #:
PERMIT FEE: \$35.00	ISSUED:
INSPECTION FEE: \$ ( X )	EXPIRES:
DATE PAID:	BY:
DEPOSIT: \$	RECEIPT/LOC #:
CITY ENGINEER	
<b>AMENDMENT</b>	
AMENDMENT FEE: \$	ISSUED:
RECEIPT #:	EXPIRES:
DATE PAID:	BY:
CITY ENGINEER	

SITE ADDRESS: \_\_\_\_\_  
 TOWNSHIP: \_\_\_\_\_ RANGE: \_\_\_\_\_ SECTION(S): \_\_\_\_\_  
 TYPE & NAME OF PROJECT: \_\_\_\_\_

APPLICANT:  OWNER     AUTHORIZED AGENT (*check one*)  
 NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

NAME OF PROPERTY OWNER OF RECORD, IF OTHER THAN APPLICANT:  
 NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PERSON ONSITE RESPONSIBLE FOR EARTH CHANGE:  
 NAME: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
 PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DESCRIPTION OF EARTH CHANGE:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SOIL EROSION AND SEDIMENTATION CONTROL PLAN DETAILS**

ESTIMATE COST OF TEMPORARY EROSION CONTROL: \$ \_\_\_\_\_  
PLAN PREPARERS NAME: \_\_\_\_\_  
COMPANY NAME: \_\_\_\_\_  
SIZE OF PARCEL: \_\_\_\_\_ DISTURBED AREA: \_\_\_\_\_  
SOIL TYPE: \_\_\_\_\_  
NAME OF NEAREST LAKE/STREAM: \_\_\_\_\_ DISTANCE: \_\_\_\_\_  
PROJECT START DATE: \_\_\_\_\_ PROJECT END DATE: \_\_\_\_\_  
TEMPORARY CONTROL MEASURES: \_\_\_\_\_  
PERMANENT CONTROL MEASURES: \_\_\_\_\_  
QUANTITY OF CUT OR FILL (CIRCLE ONE): \_\_\_\_\_  
COST OF STABILIZATION: TEMP: \_\_\_\_\_ PERM: \_\_\_\_\_  
PERSON RESPONSIBLE FOR PERMANENT MAINTENANCE: \_\_\_\_\_

**NOTICE:** The City of Walker's soil erosion and sedimentation control ordinance (article VI of Chapter 34 of the Walker City Code) is more restrictive than Part 91 of 1994 PA 451, as amended, and the rules promulgated under Part 91. (See Sections 34-212 and 34-214 of the Walker City Code).

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Act 451, P.A. of 1994 as amended and Article VI of Chapter 34 of the City of Walker Code of Ordinances.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Permit Conditions

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. The permitted activity shall be completed in accordance with the approved plans and specifications, and the attached general and specific conditions.</li> <li>2. This permit does not waive the necessity for obtaining all other required federal, state, or local permits.</li> <li>3. Permittee shall notify the permitting agency within one week after completing the permitted activity or one week prior to the permit expiration date, whichever comes first.</li> </ol> | <ol style="list-style-type: none"> <li>6. Temporary or permanent control measures shall be designed and installed to convey water around, through, or from the earth change at a non-erosive velocity.</li> <li>7. Install temporary soil erosion and sedimentation control measures before or upon commencement of the earth change activity and maintain the measures on a daily basis. Remove temporary soil erosion and sedimentation control measures after permanent soil erosion measures are in place and the area is stabilized. ("Stabilized " means the establishment of vegetation or the proper placement, grading or covering of soil to ensure its resistance to soil erosion, sliding, or other earth movement.)</li> </ol> |
|---|---|

Rachell Nagorsen                      (616)791-6327  
Permitting Agent                      Telephone Number

8. Complete permanent soil erosion control measures for the earth change within five calendar days after final grading or upon completion of the final earth change. If it is not possible to permanently stabilize the earth change, then maintain temporary soil erosion and sedimentation control measures until permanent soil erosion control measures are in place and the area is stabilized.

**THIS PERMIT MUST BE POSTED AT THE PROJECT SITE.**

General Conditions

In accordance with Rule 1709 promulgated under the authority of Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 194 PA 451, as amended, and in addition to the information on the attached plan(s) and special conditions, the following general conditions apply to the earth change authorized by this permit:

4. Design, construct and complete the earth change in a manner that limits the exposed area of disturbed land for the shortest period of time.
5. Remove sediment caused by accelerated soil erosion from runoff water before it leaves the site of the earth change.

Specific Conditions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LETTER OF AUTHORIZATION**

Name of Project \_\_\_\_\_

Location of Project \_\_\_\_\_

Permanent Parcel # \_\_\_\_\_

**As owner of the property described above, I authorize the person indicated below to act on my behalf for the purpose of this application for a soil erosion and sediment control permit pursuant to Part 91 of 1994 PA 451, as amended and Article VI Chapter 34 of the City of Walker, Code of Ordinances. I assume final responsibility for all earth change work and understand that liability arising from any unlawful earth change will be assessed against me.**

\_\_\_\_\_  
**Owner (Signature)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner (Please print or type)**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Owner's Authorized Agent (Please print or type)**

EXAMPLE LETTER OF IRREVOCABLE CREDIT

( BANK'S LETTER HEAD)

\* Date

**IRREVOCABLE STANDBY LETTER OF CREDIT**  
Standby Letter of Credit Number: \_\_\_\_\_

**City of Walker**  
**4243 Remembrance Road NW**  
**Walker, MI 49544**

We, ( BANK), hereby issue our **IRREVOCABLE STANDBY LETTER OF CREDIT** Number \_\_\_\_\_ in your favor for the account of (APPLICANT), up to the aggregate amount of \_\_\_\_\_ & 00/100 Dollars (\$ \*,000.00).

This amount is available upon presentation of your sight drafts drawn upon us, and accompanied by the following:

- (1) Beneficiary's signed statement reading exactly as follows: "We are drawing under Standby Letter of Credit No. \_\_\_\_\_ because (APPLICANT) is in default under the terms of one or more agreements with us."; and
- (2) The original of this Letter of Credit.

This Letter of Credit expires with the close of our business on \_\_\_\_\_.

It is a condition of this Letter of Credit that it shall be automatically renewed, without amendment, for a period of one (1) year unless sixty (60) days prior to such expiration date or any future annual expiration, we notify you by certified mail, return receipt requested, than we will not renew this Letter of Credit. Upon receipt of that notice and before the expiration, you have the right to draw against the balance of this Letter of Credit by presentation of your clean sight draft and other required presentations on us presented at the address stated below.

All drafts drawn under this Letter of Credit must contain the following statement: "Drawn under ( BANK) Irrevocable Letter of Credit No. \_\_\_\_\_ dated \_\_\_\_\_." The credit is available in partial drawings. The credit is available in multiple drawings.

We hereby agree with the drawers, endorsers, and holders in due course of all drafts drawn under and in compliance with the terms of this Letter of Credit that such drafts will be duly honored by us upon presentation. The terms of this Letter of Credit will be duly honored at:

**( BANK NAME AND MAILING ADDRESS)**

This Letter of Credit is irrevocable, unconditional, nontransferable and non-assignable. This Letter of Credit shall not be amended or modified by reference to any other document, instrument or agreement referred to in the Letter of Credit, or in which the Letter of Credit is referred to or to which this Letter of Credit related, and the terms of any such document, instrument or agreement shall not be incorporated by reference.

Unless otherwise expressly stated, this Letter of Credit is subject to the International Chamber of Commerce, Uniform Customs and Practice for Commercial Documentary Credits; 1993 Revision – International Chamber of Commerce Publication No. 500, as supplemented, revised and restated from time to time.

Sincerely,

Senior Vice President  
( BANK OFFICER)