



City of Walker
Community Development
4243 Remembrance Rd. NW
Grand Rapids, MI 49534

Phone: (616) 791-6858
Email: cdd@walker.city
Website: www.walker.city

ZONING PERMIT APPLICATION - SIGNS

1. LOCATION

ADDRESS		BUSINESS NAME	
CITY	STATE	ZIP CODE	

2. OWNER OF PROPERTY *If not the owner, written permission to use the property from the owner is **required**.*

NAME		TELEPHONE NO.		EMAIL	
ADDRESS	CITY	STATE	ZIP CODE		

3. APPLICANT INFORMATION

NAME		TELEPHONE NO.		EMAIL	
ADDRESS	CITY	STATE	ZIP CODE		
BUILDERS LICENSE NO.		EXPIRATION DATE			

4. DESCRIPTION OF USE

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5. APPLICATION FEE \$50.00 DUE AT TIME OF APPLICATION

ZONING INSPECTION FEE (FOR SIGN PERMIT ONLY) \$50.00 DUE AT TIME OF APPLICATION

6. SUPPORTING DOCUMENTATION & PAGE 2 SPECIFIC TO USE ☐

7. ACKNOWLEDGES AND AGREES TO WALKER CODE OF ORDINANCES

SIGNATURE OF APPLICANT	PRINTED NAME OF APPLICANT	DATE
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INCOMPLETE APPLICATIONS WILL DELAY APPROVAL OR MAY BE RETURNED



SIGNS

Page 2

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SIGN TYPE *(Sign face replacement without dimensional changes is allowed without permit.)*

<input type="checkbox"/> FREESTANDING (48 sf max)	<input type="checkbox"/> WALL 1 sf per front lineal ft. of building frontage	<input type="checkbox"/> WINDOW 1 per window, 25% max coverage
<input type="checkbox"/> PROJECTING	<input type="checkbox"/> LARGE OFF-PREMISES	<input type="checkbox"/> TEMPORARY YARD
<input type="checkbox"/> TEMPORARY BANNER	<input type="checkbox"/> TEMPORARY FEATHER FLAG	<input type="checkbox"/> TEMPORARY A-FRAME

SIGN INFORMATION

SIZE (L X W = sf.)	HEIGHT (grade to highest point of sign)
TEMPORARY DISPLAY DATES (max. 30 days, two per calendar year) From: _____ To: _____	NUMBER OF SIGNS
ILLUMINATED? IF YES, AN ELECTRICAL PERMIT IS REQUIRED. <input type="checkbox"/> YES <input type="checkbox"/> NO	ADDITIONAL INFO

SUPPORTING DOCUMENTATION

<input type="checkbox"/> SITE PLAN (Required) Include property boundaries, dimensional setbacks, locations of signs, existing signs on property, and any information necessary to verify code compliance (lineal ft. of front building wall).	<input type="checkbox"/> RENDERING (Required) A rendering is a drawing depicting the sign and should include area in sf. calculated using one straight line contiguous geometric shape for all sign content including logo, graphics, letters, numbers, etc.
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LARGE OFF-PREMISES FLOWCHART

1. Is the proposed sign location at least 1,000 feet from a residential zoning district?	
YES: Proceed to question 2.	NO: The sign is not permitted.
2. Is the proposed sign location at least 1,500 feet from a residential dwelling?	
YES: Proceed to question 3.	NO: The sign is not permitted.
3. Is the proposed sign location at least 2,000 feet from another Large Off-Premises sign that is visible from a freeway, using the measurement process described in the sign ordinance?	
YES: Proceed to question 4.	NO: The sign is not permitted.
4. Is the proposed sign location at least 500 feet from another Large Off-Premises sign that is on the same side of the freeway and visible from the freeway?	
YES: Proceed to question 5.	NO: The sign is not permitted.
5. Is the proposed sign location at least 20 feet from the right-of-way of a freeway?	
YES: The sign is permitted. Proceed to question 6 to determine if the sign is permitted to contain electronic messaging.	NO: The sign is not permitted.
6. Is the proposed sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign?	
YES: Proceed to question 7.	NO: The sign is permitted but cannot contain electronic messaging.
7. Is the proposed sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign?	
YES: The sign is permitted but cannot contain electronic messaging.	NO: The sign is permitted and can contain electronic messaging.

EXISTING LARGE OFF-PREMISES-ELECTRONIC CONVERSIONS

1. Is the existing sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign or not?	
YES: Proceed to question 2.	NO: The sign cannot contain electronic messaging.
2. Is the proposed sign located on the same lot as an electronic message sign, whether the other electronic message sign is a Large Off-Premises sign?	
YES: The sign cannot contain electronic messaging.	NO: The sign can contain electronic messaging.

REFERENCE City Code, [Section 16.01-16.12](#)