



**City of Walker
Community Development**
4243 Remembrance Rd. NW
Grand Rapids, MI 49534

Phone: (616) 791-6858
Email: cdd@walker.city
Website: www.walker.city

ZONING PERMIT APPLICATION - SIGNS

1. LOCATION

| | | |
|---------|---------------|--|
| ADDRESS | BUSINESS NAME | |
|---------|---------------|--|

| | | |
|------|-------|----------|
| CITY | STATE | ZIP CODE |
|------|-------|----------|

2. OWNER OF PROPERTY *If not the owner, written permission to use the property from the owner is required.*

| | | |
|------|---------------|-------|
| NAME | TELEPHONE NO. | EMAIL |
|------|---------------|-------|

| | | | |
|---------|------|-------|----------|
| ADDRESS | CITY | STATE | ZIP CODE |
|---------|------|-------|----------|

3. APPLICANT INFORMATION

| | | |
|------|---------------|-------|
| NAME | TELEPHONE NO. | EMAIL |
|------|---------------|-------|

| | | | |
|---------|------|-------|----------|
| ADDRESS | CITY | STATE | ZIP CODE |
|---------|------|-------|----------|

| | |
|----------------------|-----------------|
| BUILDERS LICENSE NO. | EXPIRATION DATE |
|----------------------|-----------------|

4. DESCRIPTION OF USE

(Large area for description of use, consisting of 10 lines of handwriting space)

5. APPLICATION FEE \$50.00 DUE AT TIME OF APPLICATION

ZONING INSPECTION FEE (FOR SIGN PERMIT ONLY) \$50.00 DUE AT TIME OF APPLICATION

6. SUPPORTING DOCUMENTATION & PAGE 2 SPECIFIC TO USE

7. ACKNOWLEDGES AND AGREES TO WALKER CODE OF ORDINANCES

| | | |
|------------------------|---------------------------|------|
| SIGNATURE OF APPLICANT | PRINTED NAME OF APPLICANT | DATE |
|------------------------|---------------------------|------|

INCOMPLETE APPLICATIONS WILL DELAY APPROVAL OR MAY BE RETURNED



SIGNS

Page 2

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SIGN TYPE (Sign face replacement without dimensional changes is allowed without permit.)

| | | |
|---|--|--|
| <input type="checkbox"/> FREESTANDING (48 sf max) | <input type="checkbox"/> WALL 1 sf per front lineal ft. of building frontage | <input type="checkbox"/> WINDOW 1 per window, 25% max coverage |
| <input type="checkbox"/> PROJECTING | <input type="checkbox"/> LARGE OFF-PREMISES | <input type="checkbox"/> TEMPORARY YARD |
| <input type="checkbox"/> TEMPORARY BANNER | <input type="checkbox"/> TEMPORARY FEATHER FLAG | <input type="checkbox"/> TEMPORARY A-FRAME |

SIGN INFORMATION

| | |
|--|---|
| SIZE (L X W = sf.) | HEIGHT (grade to highest point of sign) |
| TEMPORARY DISPLAY DATES (max. 30 days, two per calendar year) | NUMBER OF SIGNS |
| From: _____ To: _____ | |
| ILLUMINATED? IF YES, AN ELECTRICAL PERMIT IS REQUIRED. <input type="checkbox"/> YES <input type="checkbox"/> NO | ADDITIONAL INFO |

SUPPORTING DOCUMENTATION

| | |
|---|--|
| <input type="checkbox"/> SITE PLAN (Required) Include property boundaries, dimensional setbacks, locations of signs, existing signs on property, and any information necessary to verify code compliance (lineal ft. of front building wall). | <input type="checkbox"/> RENDERING (Required) A rendering is a drawing depicting the sign and should include area in sf. calculated using one straight line contiguous geometric shape for all sign content including logo, graphics, letters, numbers, etc. |
|---|--|

LARGE OFF-PREMISES FLOWCHART

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|---|
| 1. Is the proposed sign location at least 1,000 feet from a residential zoning district? YES: Proceed to question 2. NO: The sign is not permitted. |
| 2. Is the proposed sign location at least 1,500 feet from a residential dwelling? YES: Proceed to question 3. NO: The sign is not permitted. |
| 3. Is the proposed sign location at least 2,000 feet from another Large Off-Premises sign that is visible from a freeway, using the measurement process described in the sign ordinance? YES: Proceed to question 4. NO: The sign is not permitted. |
| 4. Is the proposed sign location at least 500 feet from another Large Off-Premises sign that is on the same side of the freeway and visible from the freeway? YES: Proceed to question 5. NO: The sign is not permitted. |
| 5. Is the proposed sign location at least 20 feet from the right-of-way of a freeway? YES: The sign is permitted. Proceed to question 6 to determine if the sign is permitted to contain electronic messaging. NO: The sign is not permitted. |
| 6. Is the proposed sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign? YES: Proceed to question 7. NO: The sign is permitted but cannot contain electronic messaging. |
| 7. Is the proposed sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign? YES: The sign is permitted but cannot contain electronic messaging. NO: The sign is permitted and can contain electronic messaging. |

EXISTING LARGE OFF-PREMISES-ELECTRONIC CONVERSIONS

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|---|
| 1. Is the existing sign location at least 1,000 feet from any electronic message sign, whether the other electronic message sign is a Large Off-Premises sign or not? YES: Proceed to question 2. NO: The sign cannot contain electronic messaging. |
| 2. Is the proposed sign located on the same lot as an electronic message sign, whether the other electronic message sign is a Large Off-Premises sign? YES: The sign cannot contain electronic messaging. NO: The sign can contain electronic messaging. |
| REFERENCE City Code, Section 16.01-16.12 |