



NOTICE OF JOB OPENING

BUILDING OFFICIAL / BUILDING INSPECTOR / PLAN REVIEWER

The City of Walker, Michigan is seeking a Building Official / Building Inspector / Plan Reviewer for the Community Development Department. The selected applicant will conduct the following activities:

- Review, check and approve plans and specifications submitted with applications for building permits.
- Enforce and ensure compliance with the building codes.
- Inspect buildings, signs and other structures/sites in the process of construction, alteration or repair to ensure compliance with approved plans, specifications and requirements of applicable building codes and the City of Walker Code of Ordinances.
- Perform administrative and technical work while directing inspection-related operations.
- Conduct enforcement of, and ensure compliance with, the City of Walker Code of Ordinances, including the zoning ordinance, the property maintenance ordinance, the nuisance ordinance, the liquor control ordinance, the mineral mining ordinance and other ordinances as specified.

Please review the official position description for the complete list of essential job functions.

This position requires a high school diploma. Some college or technical school training in civil or structural engineering is preferred. A comprehensive knowledge of, and extensive experience with, the application of the Michigan Building Code (MBC) and the Michigan Residential Code (MRC) is required. Must be a Licensed State of Michigan Building Official, Building Inspector and Plan Reviewer. Five years of experience is desired along with comprehensive knowledge of the building trades and the modern practices, principles, materials and tools used during building construction, including extensive, successful and responsible construction experience. The selected applicant must have a proven ability to meet deadlines, to concentrate and pay attention to details, to organize, prioritize and work independently, and to schedule and produce work in a timely and professional manner. The selected applicant must possess a valid Michigan Driver's License, a satisfactory driving record and the ability to maintain a valid driver's license throughout employment. This is a full-time position with a salary range of \$50,000 to \$70,000.

Qualified candidates should submit a cover letter, resume and City of Walker application to:

Human Resources – Walker City Hall
4243 Remembrance Road NW
Walker, MI 49534.

or

sbales@ci.walker.mi.us

Applications and the job description are available at www.ci.walker.mi.us. Position opened until filled.

The City of Walker is an Equal Opportunity Employer.