

Draft  
City of Walker  
Walker/Standale Downtown Development Authority  
Tuesday, July 15, 2014  
1:00PM- DDA Boardroom  
Fire Station #2-4101 Lake Michigan Drive

1. Call meeting to order and record attendance: The meeting was called to order by Chairman, Doug Cramer at 1:00P. Attendance was recorded as follows:

Present: Dr. Brandon Berg, Pat Goodale, Cathy Vander Meulen, Mark Neal, Randy Smith, Jim Degroot

Absent: Jim Veldheer, Leonard Adams, Tom Bart

Also Present: Mark Koning, Scott Connors, Darrel Schmalzel, Frank Wash, Amber Kneibel

2. Approval of the Minutes: Following review by DDA members, a motion was made by Brandon Berg with support by Jim Degroot to approve the June 17, 2014 Downtown Development Authority minutes as presented. Motion carried.
3. Gordy Hicks Resignation Letter: The City Commission received and filed his resignation on the July 14 City Commission Meeting. The DDA thanks Gordy Hicks for his 20 plus years of service on the DDA board. The DDA was unable to recognize him at the meeting due to his absences, but appreciate his work over the years. Amber has posted two DDA positions on the City of Walker website and on social media. If you know anyone who would be interested or would make a great addition to the board, please contact the Manager's office.
4. A motion from Cathy Vander Meulen was made to appoint Doug Cramer as DDA chairman and seconded by Pat Goodale. Motion carried. Pat Goodale was nominated as the vice chairman and accepted. A motion from Cathy Vander Meulen was made to appoint Pat Goodale and seconded by Brandon Berg. Motioned carried.
5. Request for Broker Proposal on 4211 Lake Michigan Drive is complete This document outlines the expectations and plans to move forward with the sale of the property formerly known as fire state #2. 12 commercial relators have been identified to receive a direct mailing of the proposal. The Manager's office will distribute the proposal request before the end of the week. All responses will be sent to Darrel Schmalzel, for review with the assistance of city staff and DDA members. The top three proposals received will present at our August 19 board meeting. Pat Goodale motioned to approve the RFQ seconded by Mark Neal. Motion carried.
6. Standale Summer Concert Series: Amber Kneibel, DDA Event Coordinator provided updates. The first concert on June 19 brought over 300-350 residents and featured the Adams Family Band. The second concert on July 10 brought a little less with 250 residents and featured Deep Greens

and Blues. The lower attendance may be due to the concert being held following a holiday weekend. Next concert is on July 24 with FreeHand.

7. Engineering Updates: Scott Conners, City Engineer provided updates. M-45 project is starting to wrap up. Only a little work left to do. Striping still left to do. MDOT received an advance grant for M-11 project and that will now begin this year. That project will start in early August with a resurfacing and extend a turn lane for north bound traffic. Amber has been preparing the The M-45 tunnel project fundraising presentation while the engineering team moves forward with reviewing proposals from three design firms. Doug Cramer DDA Chairman also shared our draft promotional video he prepared for the M-45 Tunnel project.
8. Old Business: The proposed sample street lights have been installed in front of fire station 2. Please take some time to look at those and provide your feedback during the next DDA meeting. Pictures were provided and will also be sent to DDA board. Frank Wash provided feedback about the Plan Your Community Park Sessions he hosted. During the first Standale Summer Concert Series, he was able to gather feedback that ranged from small skate park, splash pad, handicap park equipment, sensory equipment, thematic park equipment, outdoor classes, and restroom upgrades. The City Commission has allocated \$130,000 for this fiscal year to make improvements to Community Park. The idea of adding and outdoor ampi theater has also been reviewed. An outdoor theater would cost around \$130,000. Hope to have a decision made on how to spend the money as soon as all the community feedback is reviewed. The next step would be hiring a landscape architect to ensure the quality and aesthetic of the project. The Parks plan draft is currently on the website and additional revisions should be made soon. Cathy announced that starting next month Darrel Schmalzel will take her place on the DDA Board. Cathy thanked everyone for all the hard work from the DDA over the years. Her retirement starts August 1.
9. Next meeting Date and time- Tuesday, August 19, 2014
10. Adjournment- At 1:49PM Brandon Berg made a motion seconded by Jim Degroot. Motion carried.

Respectfully submitted,

Amber Kneibel, Recording Secretary

If you have any questions or are unable to attend a meeting, please contact Amber Kneibel