

DRAFT
City of Walker
Walker/Standale Downtown Development Authority
Tuesday, September 16, 2014
1:00PM – DDA Board Room
Fire Station #2 – 4101 Lake Michigan Drive

1. Call meeting to order and record attendance: The meeting was called to order by Chairman Doug Cramer at 1:03 p.m. Attendance was recorded as follows:

Present: Doug Cramer, Lauren McNees, Pat Goodale, Eric Tunistra, Randy Smith, Jim Degroot.

Absent: Jim Veldheer, Leonard Adams, Tom Bart, Dr. Brandon Berg, Mark Neal.

Also Present: Mark Koning, Scott Conners, Frank Wash, Amber Kneibel, Lynee Wells, Nicholas Monoyios.

No quorum: Chair Cramer noted that a quorum was not present.

2. Introduction of new DDA Board member, Lauren McNees of Wilderness Expression.
3. Approval of Minutes was tabled until the October 21 meeting due to not having a quorum.
4. Laker Line BRT Station Location Discussion: Lynee Wells from Williams & Works, Nicholas Monoyios from The Rapids, have identified four potential locations including existing route 6 stop, Kinney and Lake Michigan Dive., Cummings and Lake Michigan Drive, or where the trails meets and the future M-45 Tunnel will be constructed. The DDA was asked to prioritize their preference on station location. The DDA recommended the following stations: Cummings is preferred depending on if a safe signalized crossing can be provided by MDOT; M-45 Tunnel stop; and where existing route Ferndale Route 50 stop is located.
5. Proposal for Broker Services Update: Frank Wash, Darrel Schmalzel, Pat Goodale, Doug Cramer, and Amber Kneibel met with Scott Nowakowski from NorthStar realty to discuss the DDA expectations for the property listing at 4211 Lake Michigan Drive (old fire station). It was emphasized that the concept of mixed urban use for the property is important in relation to the DDA Master Plan. The City Attorney is looking over the listing agreement. Frank shared that the property will be listed at \$450,000.
6. DDA Street Lights: Mark Koning is working on the bid specs for the DDA street lighting and he hopes to identify vendor options. More to come at the October meeting.
7. DDA Holiday Street Banners Update: Amber shared that the final banners were ordered. The holiday banners will be here in the next couple weeks. Working on pricing the spring banners and determining if it is in the streetscape budget for the year or if we will need to hold off until next year to order the spring banners.

8. Standale Summer Concert Series Debrief: Amber shared that the last concert series event was on August 28 and had an attendance of 350-375 people. Amber is working on putting together sponsor thank you packets that will include all of the concert series' marketing materials. Discussed improvements for the 2015 Summer Concert Series. We will begin booking bands in November 2014 for the 2015 concert series. Amber will be attending the Planning Commission meeting to represent the DDA and concert series during the Community Park planning session on September 17.
9. Engineering Updates: Scott Conners shared road construction updates.
10. Other Business/Updates: Doug brought up the concern of the donation collections containers that have been placed in the DDA area in front of businesses. Frank expressed that there is no ordinance specifically restricting the containers, but any collection container that is found to be in the road right away on Lake Michigan Dr. will be removed.
11. Next Meeting Date and Time: October 21, 2014.
12. Adjournment: At 2:22 p.m.

Respectfully submitted,

Amber Kneibel, Recording Secretary

If you have any questions or are unable to attend a meeting, please contact Amber Kneibel at 616.791.6856