



Public Bidding Document - Request for Bids **Spin Bikes**

Project Summary: The City of Walker is seeking bid proposals from qualified firms to purchase eighteen (18) spin bikes. All bikes must be commercial grade and in new, unused condition. **Prices per individual unit and prices per 18 units must be provided.** Details of standard and extended warranties must be supplied. Three (3) professional customer references must accompany bid proposals. Note that bids must be responsive to the minimum specifications list shown below. Bid prices must include shipping and installation.

Spin Bike Minimum Specifications List

- ❖ Carbon drive belt system
- ❖ Magnetic resistance system
- ❖ Illuminated digital display that shows Watts, Mets, Heart Rate, Kilocalories, Time and Distances
- ❖ Light-weight, low-maintenance, rust-free frame
- ❖ Water bottle holder
- ❖ Adjustable seat / saddle
- ❖ Adjustable handle bars
- ❖ Weight capacity of 350-lbs.

Bidders must also provide the following information

- ❖ Detailed product information, including preventative maintenance schedules, from the manufacturer for each model / type of quoted spin bike.
- ❖ Standard warranty period and coverage specifics for all parts and maintenance. Include service response time.

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- ❖ Extended warranty costs, period and coverage specifics for all parts and maintenance. Include service response time.
- ❖ Three (3) professional customer references, preferably from western Michigan area.
- ❖ Written confirmation that the equipment will be delivered and installed no later than October 1st, 2018.
- ❖ Two (2) written copies and PDF versions of all bid proposal documents that must include the following information:
 - A signed and dated copy of this form.
 - Company contact information including address, phone numbers and email addresses.

Deadline to submit bid proposals: August 14th, 2018 at 9:45 AM

Public bid opening: August 14th, 2018 at 10:00 AM

Deliver bid proposals to:

City of Walker Clerks Department
Attn: Walker Ice & Fitness Center Spin Bike Bids
4243 Remembrance Rd. N.W.
Walker, Michigan 49534

- The selected firm will comply with all federal, state and city safety requirements and guidelines.
- The City of Walker reserves the right to reject any and/or all bid proposals.
- This bid process will be administered per the City of Walker Purchasing Policy, which, given the estimated costs associated with this project, will undergo the following steps: 1 – Successful allocation of funding in FY 18-19 operating budget (completed). 2 – Issuance of formal public bidding documents and a public bid opening. 3 - Walker City Commission approval of selected bidder prior to purchase. 4 - Issuance of a purchase order.
- Please call or email Walker Assistant City Manager Frank Wash with questions. Phone 616-791-6850. Email at fwash@walker.city.

Contractor Signature and Date:

My signature confirms that this bid proposal is responsive to the content of this public bidding document.

With advanced notice to the City Clerk of seven calendar days, the City of Walker will provide interpreter services at public meetings, including language translation and signage for the hearing impaired. Con previo aviso a la Secretaria Municipal de siete días naturales, la ciudad de Walker proporcionará servicios de interpretación en las reuniones públicas, and incluyendo traducción de idiomas y la señalización para personas con discapacidad auditiva.