



# COMMUNITY DEVELOPMENT DEPARTMENT

## Non - Residential Building Permit Requirements

- PLANNING COMMISSION:** Conditions of approval prescribed by the Planning Commission.
- PLANS:** Provide two (2) full size and one electronic copy of signed & sealed construction documents from a design professional. Email to: [cdd@walker.city](mailto:cdd@walker.city)
- SOIL EROSION PERMIT:** Required if the project is one acre or greater or within 500' of a lake or stream. Contact Rachell Nagorsen 616-791-6327 or visit our website at [www.walker.city](http://www.walker.city) to obtain a Soil Erosion Permit Packet.
- STORM WATER PERMIT:** Required for all projects that add impervious surface. Contact Rachell Nagorsen 616-791-6327 or visit our website at [www.walker.city](http://www.walker.city) to obtain a Storm Water Permit Packet.
- HIGHWAY PERMIT:** Required for all work within the public right of way. Contact info:
  - **City of Walker Department of Public Works:** 616-791-6854 or email: [publicworks@walker.city](mailto:publicworks@walker.city)
  - **Kent County Road Commission:** 616-242-6920
  - **Michigan Department of Transportation:** 616-451-3091
- MICHIGAN ENERGY CODE:** Provide documentation from a design professional showing compliance with the current Michigan Energy Code.
- BUILDING PERMIT APPLICATION:** Find on our website at [www.walker.city](http://www.walker.city). Or apply online at [www.bsaonline.com](http://www.bsaonline.com).
- WATER / SEWER:** You must contact the following for water / sewer connections:
  - **City of Walker Water / Sewer affidavit:** Required and may be obtained from the City of Walker Treasurer's office for \$2. Contact Dan Devries 616-791-6852.
  - **City of Grand Rapids Water Department:** Must pay required connection and frontage fees. Provide lot size and contact:

Jessi Pakiela  
Grand Rapids Development Center  
1120 Monroe Ave NW, 3<sup>rd</sup> floor  
Grand Rapids MI 49503  
616-456-3041
  - **City of Grand Rapids Utility Engineering:** One set of sealed construction documents must be submitted for new construction, additions, remodels, build outs, fire suppression, and site irrigation. Contact:

Utility Engineering  
Grand Rapids Development Center  
1120 Monroe Ave NW, 3<sup>rd</sup> floor  
Grand Rapids MI 49503  
616-456-4074
- KENT COUNTY HEALTH DEPARTMENT:** For information on properties with well and septic or for food service projects. Contact:

Kent County Health Department  
700 Fuller Ave NE  
Grand Rapids MI 49503  
616-632-6900  
[kcehmall@kentcountymi.gov](mailto:kcehmall@kentcountymi.gov)