

Draft  
City of Walker  
Walker/Standale Downtown Development Authority  
Tuesday, March 17, 2015  
1:00PM – DDA Board Room  
Fire Station #2 – 4101 Lake Michigan Drive

1. Call Meeting to Order-Record Attendance: Meeting was called to order at 1:02 p.m. by Chairman Doug Cramer.

Present: Darrel Schmalzel, Leonard Adams, Jim Degroot, David Brinza, Tom Bart, Doug Cramer

Absent: Pat Goodale, Lauren McNees, Randy Smith, Dr. Brandon Berg, Eric Tuinstra

Additional Staff and Guests Present: Amber Kneibel, Matt Kooiman

Quorum not present

2. Approval Minutes- Due to not having quorum, the October 21 and January 20 meeting minutes will be considered at the next scheduled meeting.
3. DDA Overview- Sue Wyngaarden- Speaker will be rescheduled for April's meeting.
4. Bond Resolution: Resolution Authorizing Redemption of Bonds and Pledging Tax Increment Revenues -Darrel Schmalzel explained the refinancing of the bonds and how payments will be broken up. Due to not having quorum, there was no action taken on the resolution and it was tabled for the April meeting.
5. DDA 2015/2016 Budget Overview –Darrel Schmalzel briefly reviewed the DDA budget. The DDA currently has \$374,400 in revenues collected by the tax increment assessment to those businesses in the district. Expenses include salary costs for DDA employee, development plan projects, and bond payments for the fire station.
6. DDA Street Light Updates-Mark Koning was absent. Agenda item will be added to the April meeting.
7. Engineering Updates- Scott Connors was absent. Work on the M-45 tail tunnel continues as does fundraising. No other engineering updates at this time.

8. Memorial Day Parade Donation-The DDA discussed moving forward with a donation if community sponsors do not cover that total cost of the parade. No formal action was taken.
9. Standale Summer Concert Series- Amber Kneibel shared that improvements to Community Park have been finalized. Improvements are scheduled to start in early June and will be completed by early October. Improvements include the amp theater and some small trail updates to improve the connections. This will displace the concert series to the softball field in Community Park. Concert Series sponsor packet was sent to local businesses. Line-up is almost complete. July 30 is the only date that is open working to schedule the band. DDA website is up to date with concert series information. Starting to work on marketing material for the series. This year will also include guest hosts.
10. Other Business/Updates
  - a. Meeting time and day was discussed. It was decided to provide a survey to all Board members to determine the best time and day for the DDA monthly meeting. The results will be shared at the next scheduled meeting to determine if a new time and date is needed.
  - b. Matt Kooiman from Congressman Bill Huizenga's office stopped by to introduce himself.

11. Next Meeting Date and Time: April 21, 2015 at 1:00 p.m.

12. Adjournment: Meeting was adjourned at 1:40 p.m. by Chairman Doug Cramer

**If you have any questions or are unable to attend a meeting, please contact Amber Kneibel at 616.791.6856**